

London Swimming Management Board Minutes
Wednesday 2 September 2009
Southbank House

Attendance: Richard Graham, Vernon Davis, Richard Whitehead, Kay Grimshaw, Den Collen, Jackie Bedford, Christine Goodair, Colin Robson, Jean Cook, Michelle Weltman, Stephen Baker

In attendance: Colin Brown, Gita Sheth

Before the meeting commenced Kay Grimshaw informed the Board of the very sad news of the sudden and unexpected death of Beverley Connolly. The Board expressed its deepest sympathy to all her family, and agreed to send flowers/donation once funeral arrangements were known.

1) Apologies for absence

Apologies were received from Kevin O'Brien, Jean Scott

2) Minutes of Board Meeting - (15th July 2009)

These were received and approved.

3) Matters Arising

a) Christine updated the board on the progress made as regards the position of Masters swimming in London. After discussion it was clear that there were plenty of competitions for masters around London and that the addition of another competition was not needed. The master classes that London Swimming had been running had proved to be popular with the masters group and these would be continued. A number of ideas were being explored from engaging masters clubs with the Swim21 process, Step into Masters, Masters Forum, masters award, etc.

Christine would keep the board informed of progress. Richard G would write to the Chairman of the LS Masters committee asking for an update on progress made so far.

b) Disciplinary Committee - Vernon advised the board that the prosecuting authority had forwarded the papers onto the above committee, who had subsequently considered them and written to the appropriate people (parents/clubs) allowing them 14 days to respond. These matters would be dealt with locally.

c) Colin R and Kay informed the board that the Tri-nations competition held at Crystal Palace on 1 & 2 August had been a great success. All had gone well and everyone had enjoyed themselves. Jackie B agreed with this and said how very useful the briefing beforehand had been. The board congratulated the swimming committee on the success of the event, and thanked it for all the hard work.

4) Finance Officers Report - (circulated 9 Aug)

Richard W advised the merchant ID situation had finally been sorted which allowed us to take credit card payments directly. These had previously gone through a host company. These payments would now be drawn down into the accounts which would add to the income for the region. Money from Sport England for the Waterpolo project was expected soon. Jo Calvino's salary was still being paid from the LAP funding and this would continue so that the funding was made use of while still available as we had more on hand now that Ben had left and we were therefore not paying his salary from it. Colin B informed the board that Ben's position would not be advertised in this financial year, thus saving the region some funds which may be of use if budgets are cut in the future.

5) Directors Report

Colin updated the board on the mobile pool programme. The teaching team had been recruited and split into North & South teams. One team would be starting now for the mobile pool in Ealing and the other would start in January once the other pool was located and up & running.

The Region had exceeded its target for Swim21 accredited clubs, and Jemma should be congratulated for all her hard work.

Annabel Kehoe would be leaving the team in October and returning to Australia due to personal reasons. Her position was only until March 2010 anyway, and her resignation had just brought forward the situation of the post becoming part of Aquaterra. The position title had changed slightly and the post been advertised. Interviews would be taking this month, with a view to someone being able to start mid October to allow a handover period.

Colin updated the Board on the funding position for Aquatics Strategies. The board agreed to accept the funding for the 5 Host Boroughs and would analyse the issue in detail for the other Boroughs at the October meeting.

6) Annual Council Meeting (13th September 2009)

The board was updated on the events for the day and encouraged to get club members to attend.

Apologies were received from Christine Goodair, Jean Cook, who also advised the meeting she was not standing for ASA council as she was on holiday, Michelle Weltman, Colin Robson.

7) Constitutions

Vernon raised the point about the ASA wanting to make sure that all affiliated clubs had constitutions modelled on the ASA one. The ASA had passed this issue to the regions. Within London this had in turn been passed down to the Counties (Kent, Essex, Surrey, and Middlesex). All other Counties had dealt with the issue, except for Surrey, who had only dealt with the Rural Surrey clubs.

Vernon had contacted a representative from Surrey who had basically said that the Surrey County Water Polo and Swimming Association was only running the competitions and were not concerned about anything else.

The issue was what should the board do now. Vernon had looked at a few Surrey club constitutions but would not be able to do all clubs. There was a suggestion of someone else known to the board who may be able to help.

Vernon would contact Surrey County again and report back at the next meeting.

8) Affiliations

No affiliations to report this month.

9) AOB only those received in advance by the Chairman by 5pm on Tuesday

a) Jean Cook just reminded members of the board dinner on Saturday 5th September.

b) Kay & Jackie asked about progress on the logo design and merchandise. Colin informed them that a company has been asked to look designing a logo for medals/pins and other merchandise. Ideas would be put forward at the October board meeting.

c) Stephen raised the issue once again of a legacy event that the board should be looking at going towards 2012.

For example Waterpolo were trying to together a 6 cities competition.

There was a lot of discussion around this issue and it was decided that a paragraph stating what sort of ideas the board were after would be drafted, and circulated to all the discipline managers and the item placed on the agenda for the next meeting.

Colin B would have a go at the first draft and circulate.

d) Richard Graham proposed that as the Board was now stable in membership terms and meeting less regularly, it should focus on the strategic issues. This would be discussed at the next Board meeting.

10) Date of Next Meeting

a. **24th September 2009** – (ASA English Programmes Manager) followed by ASA Council delegates meeting.

b. Sequence of meetings for 2009-2010

After consultation with all board members it was decided that in future all board meetings would take place on Tuesdays, and there would be fewer meetings throughout the year. Dates for future meetings are as follows:

| DATE | TYPE | PURPOSE |
|---------------------------|-----------|-----------------------|
| Wed 2 nd Sept | Board | General + ACM |
| Sun 13 th Sept | ACM | ACM + Conference |
| Thu 24 th Sept | Delegates | Inc ASA Presentation. |
| Tue 6 th Oct | Board | General |
| Tue 8 th Dec | Board | General |
| Tue 16 th Feb | Board | General |
| Tue 20 th Apr | Board | General |
| Tue 29 th June | Board | General |
| Tue 31 st Aug | Board | General |
| Sun 12 th Sept | ACM | ACM + Conference |